



Communication Specialist (FT w/full Company **Paid Benefits!**)
Arizona 811 in Tempe, AZ, USA

Benefits Offered

401K, Dental, Life, Medical, Vision

Employment Type

Full-Time

Why **Work Here?**

"Highly respected company with great benefits and great work environment"

COMMUNICATION **SPECIALIST** (R w/full Company **Paid Benefits!**)

ARIZONA 811, previously known as Arizona Blue Stake, is seeking COMMUNICATION SPECIALIST candidates who have a great aptitude, phenomenal presentation skills and a strong dependable work ethic. Not 'just' anyone can do THIS job, our employees get hired and stay here!

Responsibilities

- Design and maintain a favorable public image for the organization
- Coordinate all public relations activities and events
- Leverage existing media relationships and cultivate new business contacts
- Develop and implement media relations programs
- Work with other departments to help promote brand recognition
- Assist in the selection of marketing and promotional materials
- Create written and graphic publications/content for social media, newsletter and website with management of all these platforms
- Develop and disseminate information, including creative fact sheets, publications, news releases, newsletters, photographs, films, recordings, personal appearances, and purchasing advertising space and specialty items promotional materials

Requirements:

- Associates Degree in Communications, Marketing or similar discipline plus 3-5 years of experience in public relations or other related fields or equivalent combination of education and experience
- Familiarity with social media marketing strategies
- Excellent interpersonal skills in person and phone with high professionalism
- Excellent written and verbal communication skills, including public speaking
- Proven ability to focus on details, prioritize and meet deadlines
- Computer proficiency with current versions of MS Office, Adobe Creative Suite, WordPress, Publisher etc., Constant Contact, mail merges, email, social media & web searches

What we offer:

- Great pay
- Annual bonus eligibility based on meeting corporate performance objectives (not sales)
- **Paid** Time Off
- Full company-paid benefits for employees (medical, dental, vision, STD, LTD & Life) beginning 1st of the month following 30 days of full-time employment
- Located in Tempe, AZ, easy access to 1-10

THE BEST PART... a great place to work each day!



About Arizona 811:

Arizona 811 is a nonprofit communication center which performs excavation notification services and stakeholder education that promotes the safety and welfare of the community by protecting underground facilities from damage.

Arizona 811 is a Drug-Free Workplace.

How to Apply:

1. Complete the "Education & Awareness Communication Specialist Questionnaire". The document can be accessed by following link below:

[Education & Awareness Communication Specialist Questionnaire](#)

2. Submit the completed questionnaire and the most recent copy of your resume to: Alejandra.o@arizona811.com

***Only candidates that complete ALL instructions listed above will be considered for this position.**

Company website: <http://www.Arizona811.Com>

Company address: 1405 W Auto Dr Tempe, AZ 85284