



TIPS FOR CREATING HIGH-QUALITY LOCATE TICKETS

Refer to this information when you create 811 tickets. If you do not create tickets for projects, please share this information with the appropriate personnel at your company or agency. To learn how to create tickets online with E-Stake, call **811** or email: ESTake@Arizona811.com

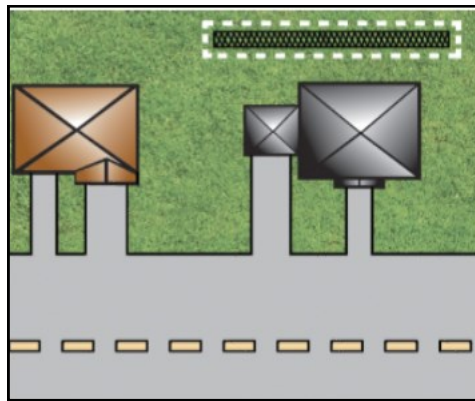
See reverse side for more information about the benefits of using E-Stake!

WORKING AT A SINGLE LOT?



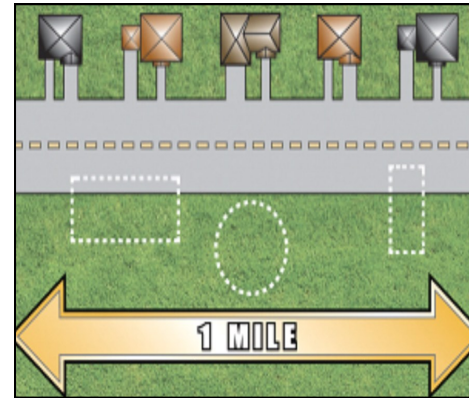
Request the dig site only at the lot – not the entire street, block or neighborhood.

DIGGING IN ONLY ONE PART OF THE LOT?



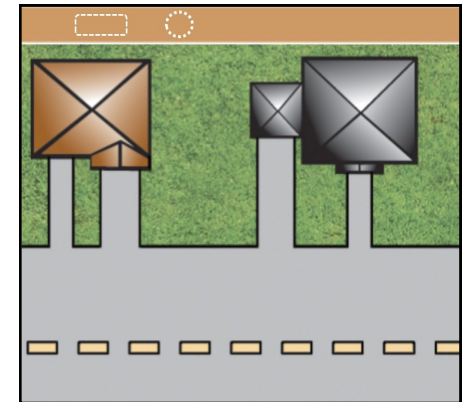
The entire lot doesn't need to be located. Mark out the dig site and specify *where* on the lot you're digging, such as "rear of lot."

MULTIPLE DIG SITES IN A MILE LONG STRETCH?



Prevent unnecessary and time-consuming locates. Mark out the specific dig areas *within the mile*.

DIGGING IN AN ALLEY?



Mark out dig sites in the alley only. *Don't* include adjacent properties if you are *not* digging on them.

Taking a few extra minutes to create and submit tickets with clear, specific instructions results in more timely, accurate locating

- ✓ When describing your dig site, **be as detailed and specific as possible**. Don't assume the locator knows the area or should be able to "figure out" what you mean. Unclear directions slow down the locating process and, more importantly, can result in marks being placed in the wrong location.
- ✓ Avoid vague words and phrases such as "close to," "near," "about" and "around." **Provide actual footages and detailed descriptions**. Example: Instead of saying "Locate *near* the fire hydrant on the corner" say "At a point 3 feet west of fire hydrant on NW corner of Main St. and Central Ave., locate a 10-foot radius."
- ✓ Mark out your site with **white** paint or flags. Do not use any color other than white. Provide **four boundaries**, a **radius** or a **centerline**. If you say your dig site will be marked out, be sure it really is!
- ✓ Provide **physical access** to the job site. Unlock gates or provide gate codes. Remove dogs or other pets from the yard. If locators cannot access your dig site, you'll receive a "No Access" marking. You must contact Arizona 811 again, which will add two more working days to your project.



NO ACCESS



DISCOVER THE BENEFITS OF E-STAKE!

Save time AND quickly access the information you need with Arizona 811's free online ticket tool

Thousands of E-Stake users statewide say they like the free online tool because:

- ✓ E-Stake is available 24/7/365, even when the Call Center is closed. Users can create and submit tickets at their convenience without the assistance of a Locate Specialist.
- ✓ They can view electronic positive responses posted by the affected utility operators listed on the ticket quickly and easily.
- ✓ They have fast access to contact information for utility operators across Arizona. This is especially useful for Emergency Requests when an excavator needs to know which specific facilities are buried at an excavation site.
- ✓ E-Stake training is readily available. It takes only 90 minutes and can be completed via webinar or in person at the Arizona 811 offices in Tempe. Plus, Arizona 811's Support Specialists provide ongoing user support.
- ✓ E-Stake is easy to use.

To schedule your free 90-minute E-Stake training class, call 811 or email ESTake@Arizona811.com

SAVE TIME WITH THE SINGLE ADDRESS TICKET TOOL

Professional excavators and contractors: If you're working at a single residential lot, you can now use the Single Address Ticket tool*. It's available 24/7/365 and **you don't need any advance training!** Here's how it works:

1. Go to **Arizona811.com**. Click on E-Stake from the home page, and then select **Excavator Single Address Ticket** from the drop-down menu.
2. Enter your name, contact information and project information. Provide the property address and specify where on the lot you plan to dig, such as "front of lot," "rear of lot," "north side of lot," "entire lot," etc. When you've completed the online form, click FINISH to submit the ticket.
3. Arizona 811 will process the ticket as if you called it in, and utility locators will respond to mark their buried lines or inform you of No Conflict in two working days. It's just that simple!

**Using this tool will only request marks on private property and cannot include the street or alley*

